



## CONCAN VOLUNTEER FIRE DEPARTMENT

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### BOARD OF DIRECTORS

Monthly Meeting - April 08, 2025

#### Meeting Minutes

MEETING CALLED TO ORDER:

At 18:31, the meeting was called to order by Board President, Cody Shockley.

BOARD MEMBERS IN ATTENDANCE:

Justin Wills (Fire Chief/EMS Director)	Cody Shockley (President)
Kris Sellers (Vice-president)	Sherry Martinez (Treasurer)
Mickey Redus (Administrative Secretary)	Steve Campbell (Member at Large)

APPROVALS OF MINUTES AND TREASURER'S REPORT:

The minutes of the March BOD Meeting were presented and read. Steve Campbell moved to approve the minutes. Sherry Martinez seconded the motion. The motion carried.

The Treasurer's Report was presented. Current balances:

ESD Account: \$45,507.53

Insurance Account: \$5,319.3

Main Checking Account: \$238.23

Total in all accounts: \$51,065.15

There is approximately \$6,000 in donations to be deposited by Sherry.

Mickey Redus moved that the Treasurer's Report be approved as presented. Steve Campbell seconded the motion. The motion passed.

OLD BUSINESS:

1. Benefits for full-time employees – as of this morning, this is complete. Benefits were effective as of 4/1/2025. Our employees were accepted into Blue Cross/Blue Shield. An open enrollment period, in which each employee elected the benefit plan of their choice was completed in March.



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2. A written Compensation Time Policy, developed by Justin and Cody was presented. Mickey moved to accept the policy. Sherry seconded the motion. The motion passed.
3. Equipment for Medic 2 – Justin & Cody met with our County Commissioner. They were informed that no county money was available at this time. Other options being discussed include: 1.) Looking into possible grant(s). 2.) Justin and Cody Davenport discussed getting local businesses to help with purchase. Cody will pursue this discussion with other businesses.
4. Purchase of Polos and T-shirts – T-shirts have been ordered. Polos have been ordered and are being funded by Justin and Cody. The BOD expressed their appreciation.
5. Call-Off Policy – pending – We will keep this item in Old Business
6. UTV Repair – Izzy picked it up and took it to his shop to check it out. He found that the electronic power steering module has gone out. Parts will be ~\$800. Labor is yet to be determined. He will provide estimate when parts come in.
7. Installation of a skid unit in Hummer – It was decided that we should go a different direction. The Department has received a complaint from an individual about what they felt was the unsightly storage of equipment (“trash”) stored outside the station. Some clean-up has been done and the Hummer is now stored at the Knippa Fire Department.

### NEW BUSINESS:

1. Bids on building build out: We have received 2:
  - a. 1 included a detailed bid for \$298K
  - b. 1 was a dollar amount only for \$185K. A detailed bid has been requested
  - c. After some discussion, no action was taken.
  - d. Will continue as item in Old Business

### CHIEF'S REPORT

- 1.) We have been experiencing issues with Air Evac. We have had 3 calls where we requested their services lately. On 2 of the calls, they gave 19 minute ETA. After 10 minutes, we called for an updated ETA and were told that it was 19 minutes. Total time for getting helicopter on site was 45 minutes. On the third call they quoted a 19 minutes ETA and arrived in the estimated 19 minutes. We have also experienced issues with their medics arriving unprepared to offer level of care requested. For



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example, a recent call for serious trauma with multiple fractures, including broken femur - they had to use our supplies. Chief wants to sign a contract with AirLife 5 as our first out flight service. There is no existing contract in place with any service.

- 2.) At the STRAC meeting, Jules (attending in Justin's place) signed an MOU to continue service, as our existing MOU was expiring.
- 3.) SAM.gov grant system. We have had some ongoing issues with communications and notifications. After correcting several times, they were again sending communications to Wendy Jordan who was not forwarding the communiques to us. FEMA-Go Account was delinquent.
- 4.) Neal's Bar-B-Que Cookoff – We did well. Should see ~\$15,000 in proceeds, broken down as follows:
  - a. Silent Auction: ~\$4,100
  - b. Live Auction: ~ \$4,000
  - c. Lots of prize money was donated back to CCVFD by winning teams
- 5.) AEMT Training – Would like to send our full-time employees (EMTs). This would include Justin, Kelsey, Reagan and Jules. We are having quite a few calls with the need for advanced skills. The cost of the training is ~\$2,500 per student. For 4 students it will be ~\$10K. Justin is looking into funding options. The training is self-paced and could be completed as soon as a 3 to 4 months. This training would also involve Clinicals.
- 6.) The previous BOD decided not to split Fill-the Boot proceeds with Knippa VFD. At times in the past, the proceeds had been divided with them. They weren't able to send somebody every week. Justin suggested that we focus on first meeting the amount which we budgetted for this activity and then considering a donation to KVFD. No action taken.

### ADJOURNMENT:

Mickey moved that the meeting be adjourned. Cody seconded the motion. The motion carried.

The meeting was adjourned at 19:34.

Respectfully submitted

Mickey Redus, Administrative Secretary CCVFD BOD